



## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

Executive and Key Decisions for the period 1 August 2011 - 30 November 2011

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Corp. Mgt. Team	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers ( <i>All Papers are available for inspection via the Contact Officer</i> )
	<b>Cabinet 31/08/11</b>	Yes	Safeguarding Children and Vulnerable Adults Update on existing policy and revised policy	Portfolio Holder for the Quality of Life Robert Mitchell Deputy Director (Community, Partnerships and Development) robert-mitchell@tamworth.gov.uk	Email Selected Staff CMT Staffordshire Safeguarding Board	Cabinet Report for Safeguarding Children and Vulnerable Adults

	<b>Cabinet 31/08/11</b>	Yes	<p>Infrastructure Delivery Plan</p> <p>To update Members on the development of the Infrastructure Delivery Plan and seek approval from Members to start work on the evidence base and option appraisal for the Community Infrastructure Levy</p>	<p>Portfolio Holder for Economic Development and Enterprise</p> <p>Matthew Bowers Head of Strategic Planning and Development matthew-bowers@tamworth.gov.uk</p>		Cabinet Report for Infrastructure Delivery Plan
	<b>Cabinet 31/08/11</b>	Yes	<p>Tamworth Core Strategy: Proposed Housing Policy Consultation Responses</p> <p>For Members to consider the responses to the consultation on the Core Strategy</p> <p>Proposed Housing Policies carried out between February-April 2011 and the next stage in the process to deliver a sound Core Strategy</p>	<p>Portfolio Holder for Economic Development and Enterprise</p> <p>Jon Lord Jon-lord@tamworth.gov.uk</p>	<p>The housing policies have been subjected to a 6 week period of consultation. Members of the Tamworth LDF database were notified of the consultation and the policies were made available on the Council's website along with an accompanying response form.</p> <p>In total, 34 respondents, including statutory bodies, members of the community and adjoining local authorities submitted 134 individual representations on the policies.</p>	Cabinet Report for Tamworth Core Strategy: Proposed Housing Policy Consultation Responses

	<b>Cabinet 31/08/11</b>	Yes	Write Offs 01/04/2011 - 30/06/2011 To provide members with details of write offs from 01 April 2011 to 30 June 2011.	Portfolio Holder for Corporate Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Committee Report for Write Offs 01/04/2011 - 30/06/2011
	<b>Cabinet 31/08/11</b>	Yes	INCREASE OF DISABLED FACILITIES GRANT BUDGET TO REFLECT CONTRIBUTION FROM PRIMARY CARE TRUST This report seeks to formalise the receipt of the funds from the Primary Care Trust and to increase the Disabled Facilities Grant budget by £50,000.	Portfolio Holder for the Quality of Life Paul Weston Head of Asset Management - Property Services paul-weston@tamworth.gov.uk	A Members Book has already been completed to approve receipt and to outline intentions. This has been approved by the Deputy Director - Housing & Health and the Portfolio Holder. Deputy Director - Housing and Health Portfolio Holder	Cabinet Report for INCREASE OF DISABLED FACILITIES GRANT BUDGET TO REFLECT CONTRIBUTION FROM PRIMARY CARE TRUST
	<b>Cabinet 31/08/11</b>	No	Annual Review 2010/11 To inform Cabinet of the contents of the Annual Review 2010/11	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Cabinet Report for Annual Review 2010/11

	<b>Cabinet 21/09/11</b>	Yes	Management & Investment Priorities for Garage Sites To endorse the investment and management options for each landlord services garage site in relation to the development of affordable housing; retention and/or change of use.	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	Seperate Communications Plan for stakeholders including tenants Tenants, Members, RPs and developers	Cabinet Report for Management & Investment Priorities for Garage Sites
	<b>Cabinet 21/09/11</b>	Yes	Landlord Services Co-regulation and requirement for the Tenants Services Authority To set out the inspection and regulatory arrangements for Landlord Services inspection 2011-2012	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	Tenants Services Authority, Tenant Consultative Group and wider stakeholders	Cabinet Report for Landlord Services Co-regulation and requirement for the Tenants Services Authority
	<b>Cabinet 21/09/11</b>	Yes	Housing & Health Strategy	Portfolio Holder for the Quality of Life		Cabinet Report for Housing & Health Strategy

	<b>Cabinet 21/09/11</b>	No	Quarter 1 2010/11 Performance Report Quarter 1 2010/11 Performance Report	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Committee Report for Quarter 1 2010/11 Performance Report
	<b>Cabinet 21/09/11</b>	Yes	Council Housing Finance Reform To update Cabinet on implementation of Council Housing Finance Reform. To agree key issues regarding the development of a long term HRA Busienss Plan	Portfolio Holder for the Quality of Life Rob Barnes Deputy Director (Housing and Health) rob- barnes@tamworth.gov.u k		Committee Report for Council Housing Finance Reform
	<b>Cabinet 21/09/11</b>	Yes	Tamworth and Lichfield Economic Strategy	Portfolio Holder for Economic Development and Enterprise James Roberts Economic Development and Enterprise Manager James- Roberts@tamworth.gov. uk		Cabinet Report for Tamworth and Lichfield Economic Strategy

	<b>Cabinet 21/09/11</b>	Yes	Charges for Legal Work It is proposed that this Council implement charging for certain areas of legal work carried out at the request of third parties.	Portfolio Holder for Corporate Services & Assets Mary Gallagher Legal and Democratic Services Manager mary-gallagher@tamworth.gov.uk	None undertaken None applicable	Cabinet Report for Charges for Legal Work
	<b>Cabinet 12/10/11</b>	Yes	Locality Working Review • To reflect on work to date, identify motivators and barriers in an effort to maintain progress in the multi-agency approach in Tamworth. • To review the original aims of the Locality Working (LW) programme and reflect on activity to date.	Leader of the Council Peter Smith Community Development Manager peter-smith@tamworth.gov.uk		Cabinet Report for Locality Working Review
	<b>Cabinet 12/10/11</b>	Yes	Building Control Partnership To seek approval to amend the partnership arrangements and partnership agreement	S Claymore Matthew Bowers Head of Strategic Planning and Development matthew-bowers@tamworth.gov.uk		Committee Report for Building Control Partnership

	<b>Cabinet 12/10/11</b>	Yes	Impact of Supporting Peeople Funding on Landlord Sheltered Housing Services To set out the options for responding to the financial impact of county wide spending on sheltered housing services.	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	This was previously scheduled for September 2011, but we are still awaiting formal notification from the County on financial changes although preparations and notifications have been verbally updated and started.	Cabinet Report for Impact of Supporting Peeople Funding on Landlord Sheltered Housing Services
	<b>Cabinet 12/10/11</b>	Yes	Landlord Service Charge Policy 2011/12 To set out the framework for administering service charges from April 2012 and for members to agree implementation phases and proposals.	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	Seperate Consultation Plan concurrent to Tenancy Agreement and Service Charges in place	Cabinet Report for Landlord Service Charge Policy 2011/12
	<b>Cabinet 2/11/11</b>	Yes	Proposal for Introduction of Dog Control Orders To agree the proposals and process for introduction of Dog Control Orders in Tamworth Borough	Portfolio Holder for Community Safety Joanne Sands joanne-sands@tamworth.gov.uk		Cabinet Report for Proposal for Introduction of Dog Control Orders

	<b>Cabinet 2/11/11</b>	Yes	Development of the Landlord Handy Person Service 2012 To set out the arrangements for the delivery of a handy person service that compliments the wider repairs policy, agreed at Cabinet in December 2011.	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	Timed to coincide with procurement timetable for R&I services	Cabinet Report for Development of the Landlord Handy Person Service 2012
	<b>Cabinet 2/11/11</b>	Yes	Pathways Management Arrangements To explore the options for continued delivery of services by Pathways.	Portfolio Holder for the Quality of Life Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk		Cabinet Report for Pathways Management Arrangements
	<b>Cabinet 23/11/11</b>	Yes	Tamworth Place Plan To receive an update on progress made to date and approve the Place Plan Strategy	Portfolio Holder for Economic Development and Enterprise Matthew Bowers Head of Strategic Planning and Development matthew-bowers@tamworth.gov.uk	Place Group	Committee Report for Tamworth Place Plan



